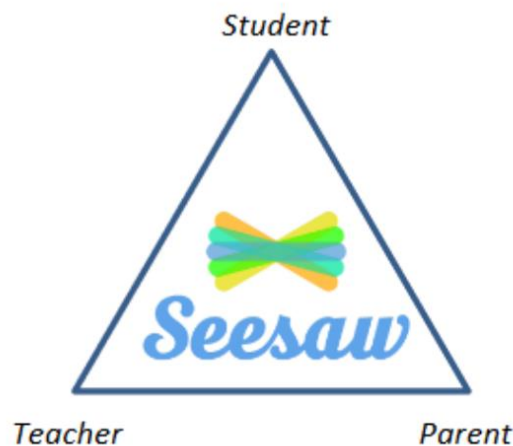




Seesaw

Rationale: Seesaw is a multi-modal tool that supports communication from school to home and allows parents and carers an insight into their child's learning journey at school. Seesaw gives students creative tools to capture and reflect on their learning in real time. Seesaw can also be used for the class teacher to communicate to families and share school happenings.

Aim: To engage families in their child's learning through the Seesaw platform therefore, creating dialogue within the child's home environment about learning tasks, group activities and community initiatives. To create a triangle of communication between parents, teachers and students. To engage our students in the respectful, safe and creative use of digital devices.



Students may add posts to their journals. Students' posts showcase their learning in digital portfolios which could include photos, artwork, videos, activities, notes and projects etc. Teachers gain insights to understand student thinking and progress. Families get notified when there are new posts in their child/ren's journal from their mobile device or computer. They can view posts and add comments.

Seesaw requires an invitation link from the child's teacher in order to sign up. If the parent does not have an invite QR code link, they should contact their child/ren's teacher.

The **Family App** gives parents a view of what their child is working on in class. In order to complete activities and post student work at home, students need to log into the **Class App**. For further support in using Seesaw at home please visit: [Families: Get Started on Seesaw! – Seesaw Help Center](#)

Guidelines for teachers:

Staff will use Seesaw in line with the TPPS Communication Policy

- Staff will check messages each day and will reply within two working days. With wellbeing in mind, staff are encouraged to respond to work-related communication at a reasonable time. There is no expectation to respond after 5:00 pm or on weekends.
- All class teachers are expected to post weekly as a minimum - learning, highlights, achievements..
- Specialist teachers are expected to post once per term as a minimum for each class with an overview of the learning that has occurred.
- Students in years 3-6 may post regularly on their learning, a photo/video of something they are proud of or demonstrate their learning through a drawing/voice over.
- Students in years R-2 may occasionally post with support from their buddies, class teacher or student support officer.
- Use Seesaw as a primary communication tool with parents/caregivers to ensure that parents can be in contact with their child's class teacher.
- Use Seesaw to communicate upcoming learning requirements such as projects or assignments. All upcoming projects or assignments will have an assessment rubric and/or success criteria that is communicated to parents
- Use Seesaw to communicate learning goals to parents. These are revisited at least once every term
- Use the Seesaw platform to set learning and for students to submit learning. This will not be the only medium of communicating completed learning

Guidelines for parents

- Parents will use Seesaw in line with the TPPS Communication Policy
- It is important that communication between all parties is respectful and courteous at all times.
- To respect our teachers' work-life balance and wellbeing please make contact with teachers on weekdays during the school term via Seesaw, email, phone call or book in a meeting time from Monday to Friday between 8.00am to 5.00pm. **For urgent messages please contact the school office.**
- Teachers will endeavour to respond to parent messages within two working days.
- This app is not for **grievances or complaints** – please refer to the TPPS Complaints and Grievance Procedures and follow the recommended steps. Make a time to contact the person concerned to discuss the matter confidentially.
- OSHC correspondence – 0421 618 856
- **Messages for students, early and late notifications** need to be directed to the Front Office on 8337 2050
- Notify the school of **student absence** via Audiri App Absence form
- Inappropriate comments on Seesaw may result in parents being blocked or comments being removed for all users. Inappropriate comments include aggressive or negative comments about the school, teachers or students. Only positive vibes please 📱

We look forward to working collaboratively with you to share our students' teaching and learning experiences.

